

Teams of Our Lady – Equipes Notre Dame GB



Annual Report and Accounts

For year 2022



EQUIPES NOTRE DAME GREAT BRITAIN

Registered Charity 1044902

Annual Report for the year to 31 December 2022

Legal and administrative information

The official name of the charity is Equipes Notre Dame, Great Britain, and the registered charity number is 1044902. The Official name reflects the involvement in, and links with, the world wide movement for Christian married couples.

The registered address of the charity is 5 Petrebrook, Chelmer Village, Chelmsford, CM2 6QJ. The charity is part of an international movement based in Paris.

The governing document of the charity is the Declaration of Trust made on the first day of August 1994, and amended on 31 August, 2018. This Declaration of Trust restricts the charity from undertaking any substantial trading activity as part of raising funds. In addition, no trustee shall acquire an interest in property belonging to the charity.

The charity's banker is National Westminster Bank Plc, Surbiton Branch, 10 Victoria Road, Surbiton, Surrey, KT6 4JY. An additional bank account is operated by a Regional Treasurers, under guidelines issued by the Treasurers for Great Britain.

Equipes Notre Dame (Great Britain) is administered by up to eight trustees: the Regional Couples and the GB Treasurers, who meet regularly on line. The main planning and co-ordination of the activities of and for the Teams of Great Britain are carried out at the meetings of the Regional Couples, which are normally held at the same time as the Trustees' meeting.

In response to the covid-19 pandemic, we began to meet by Zoom. Meetings for a morning are held at roughly 8 – 10 week intervals. In 2022, we met on Saturdays 15 January, 26 March, 22 May (Sunday), 1 October, and 14 November (Monday). We also had short meetings on 9 June to plan for a re-Gathering and on Policies on 27 September. We try to meet in person once a year, which we did on 9 July.

During 2022 the Trustees were Chris and Dominique Thompson (Treasurer Couple), Paul and Janet Deboo (Central Regional Couple), Paul and Susan Rowney (Northern Regional Couple) and Peter and Yvonne Newman (Southern Regional Couple).

Aims and organisation

The object of the charity, as stated in the Declaration of Trust, is the advancement of religion in accordance with the tenets of the Christian faith in particular by the promotion of Christian marriage, family life and the spiritual development of husband and wife.

The Teams in Great Britain are part of the world-wide international movement for Christian married couples, Equipes Notre-Dame, led by an International Leading Team, (Equipe Responsable Internationale (ERI)). The three geographic Regions of Teams in Great Britain, Northern, Central and Southern, form the Province of Great Britain. The Province is part of the Transatlantic Super Region, along with Ireland, Trinidad and Tobago, South Africa, Zambia, Malawi and Ghana. Each of the Regions of Great Britain has a Regional Couple and Central Region also has a Treasurer couple. Each Region is further divided into sectors led by a Sector Couple or Sector Team. The charity has only voluntary staff.

The principal activity of the charity is to support the monthly meetings of 86 Teams around Great Britain. Monthly Team Meetings are the centre point of the movement, and enable couples to eat together, pray together, and share their joys and sorrows in a caring atmosphere.

The other supporting activities of the charity are:

- The production of a quarterly Regional Newsletter sent to each team couple;
- Other events such as retreats and training sessions;
- Co-ordination and planning, carried out by the Regional Couples and Sector Couples;
- Promotional activities to aid the expansion of the movement;
- Production of literature for use in the Team Meetings and for expansion;
- Adoption and maintenance of the various policies regulating processes and activities;
- Contacts and joint activities with the wider movement around the world.

Review of progress and activities in 2022

Normal activities

During the year, 86 Teams had nearly 300 couples and 37 widows and widowers in membership together with 52 spiritual counsellors or advisors. In addition, there were 19 unattached couples. Though Covid-19 continued, Teams adapted their practices. Some resumed meetings in person with appropriate precautions, others began meeting online but many have not been able or willing to do so. Unfortunately, though many Teams are now meeting normally, Covid became the trigger for some Teams to disband. All were kept in touch via the Newsletters. Some Regional gatherings in the early autumn were held by Zoom, but during the year in person activities have taken place. There have been meetings for the Teams Birthday in December, and there were some outdoor meetings earlier in the year including picnics and retreats. Lenten activities have been both in person and online but discussion groups on the Synodal process took place online.

As part of our return to more normal activities, a significant part of the work of the Trustees, acting as the Province Team, has been to start work on organizing a re-Gathering at the Hayes Centre, Swanwick for April 2023. The price has been set at a level which covers the cost of accommodation and the welcome pack, to keep the cost to a level which potential attenders will find manageable. The cost of speakers and incidental expenses will be borne by the Province, with a figure of £1,500 budgetted. To encourage families to attend, the Province will also cover the cost of children. Most of the cost is expected to be for accommodation for those running the programme: up to £2,800 is budgetted, but this will depend on the number of children attending, and it is likely to be significantly less than this.

The Marriage Masterclasses, organised by Teams Ireland, have continued to be available on Facebook.

The monthly Mixed Teams meetings on Zoom have been continued, though with reduced numbers.

The production and distribution of the quarterly newsletter for Equipes Notre Dame (Province of Great Britain) continued, and work continues to keep the content up to date.

Expansion

Personal contact and parish promotion has restarted, but continued to be difficult this year. Contact has been maintained with Bishops in Dioceses where the movement has the capacity to develop and it is hoped that this will start to yield benefits when we can meet again. In common with many organisations, recruiting new, and particularly young, members has become more difficult. However, an information day took place in North London, and this is likely to be repeated.

International

A significant part of our expenditure is a contribution to the international movement, which supports Regions with more limited resources and pays for meetings of the Transatlantic Super Region Team, costs incurred by the Super Region Responsible Couple and the cost of a Super Regional Newsletter. The Eurasian Zone couple, Kevin and Faye Noonan, visited England during the year. They joined in various activities, including an online Province Team meeting.

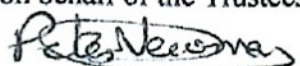
Review of financial activities and affairs

In 2022 the charity had a turnover of £15,104 (10% lower than in 2021, £16,833) and an operating surplus of £1,622 (2021, £2 deficit). The charity depends on contributions from Team couples to support its activities. In 2022 these amounted to £12,252 6% lower than in 2021 (£13,140). It is likely that this is partly due to the lack of physical meetings. Expenditure continues to be low but part of this is due to limited expansion work, which has long term implications. The Province has reserved £500 for a Solidarity Fund.

The contribution to the Super Region was £10,400. There was no expenditure on fundraising.

The reserves of over £28,000 (most held centrally) seem adequate. Income and expenditure both fell in 2022; the reduction in expenditure was particularly due to the reduction in the Super Region contribution. The situation always needs to be kept under review, especially with the cost of the re-Gathering, but at present seems to be satisfactory.

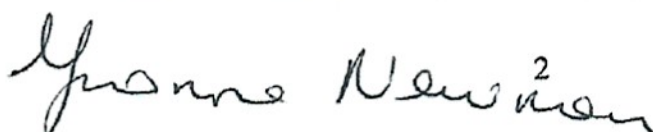
Signed
For and on behalf of the Trustees



PETER NEWMAN

Date

12th MARCH 2023



YVONNE NEWMAN

12th March 2023

EQUIPES NOTRE DAME, GREAT BRITAIN
Registered Charity 1044902
**INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED
31 DECEMBER 2022**

Statement of Financial Activities

| | 2022 | 2021 |
|---|---------------|---------------|
| Income | | |
| Contributions from Team Couples: | 12,252 | 13,140 |
| Regional and Sector Events | | 493 |
| Bank Interest | 34 | 2 |
| Refund from HMRC | 2,818 | 3,198 |
| Total Receipts | <u>15,104</u> | <u>16,833</u> |
| Expenditure | | |
| Regions | | |
| Regional Couples' expenses | 110 | |
| | <u>110</u> | <u>0</u> |
| Province | | |
| Administration | 58 | |
| Newsletter | 2,106 | 2,252 |
| Publicity and expansion | | 500 |
| Insurance and licenses | 682 | 683 |
| Payment to Transatlantic SR/ERL | 10,400 | 13,000 |
| Gatherings | | 300 |
| | <u>13,246</u> | <u>16,735</u> |
| Other Expenditure | | |
| Independent Examiner's Fees | 125 | 100 |
| Total Expenditure | <u>13,481</u> | <u>16,835</u> |
| Excess/(Deficit) of Receipts over Expenditure | 1,623 | -2 |


EQUIPES NOTRE DAME, GREAT BRITAIN
Registered Charity 1044902
BALANCE SHEET AT 31 DECEMBER 2022

| | 2022 | 2021 |
|-------------------------------------|---------------|---------------|
| Surplus brought forward | 27,228 | 27,230 |
| Plus surplus/(deficit) for year | 1,623 | -2 |
| Surplus at 31 December, 2021 | <u>28,851</u> | <u>27,228</u> |
| General balances | 28,351 | 27,288 |
| Solidarity Fund | 500 | |
| Total balances | <u>28,851</u> | <u>27,288</u> |
| Cash and Bank Deposits | | |
| Regional Bank Current Accounts | 844 | 1,584 |
| Province of GB Bank Current Account | 11,316 | 9,824 |
| Province of GB Bank Capital Deposit | 15,854 | 15,820 |
| Paypal account | 582 | |
| Cash and Bank Deposits | <u>28,596</u> | <u>27,228</u> |
| Plus: Prepayments | 3,695 | |
| Current assets | <u>32,291</u> | <u>27,228</u> |
| Less creditors | 3,440 | |
| | <u>28,851</u> | <u>27,228</u> |
| Non-monetary Assets | | |
| Printed Literature | | |
| Promotional Material | | |
| Banners & Display Boards | | |

These Accounts were approved by the Trustees on
For and on behalf of the Trustees

Trustee  PETER NEWMAN 12th March 2023

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 YVONNE NEWMAN 12th March 2023

EQUIPES NOTRE DAME, GREAT BRITAIN
Register Charity 1044902

Accounting policies

The Financial Statements are agreed on a receipts and payments basis and in accordance with the Statement of Recommended Practice: Accounting and Reporting of Charities issued by the Charity Commission. Expenditure is accrued to the financial year it applies to whilst interest and income is included when received.

Receipts and payments relating to the reGathering have been accrued as creditors and prepayments. The only current liabilities recognised are cheques outstanding and creditors. Current assets are not recognised until the cash is received.

Monetary Assets

The Province operates a current bank account and a capital account. The capital account earns a small amount of interest and holds cash which is not expected to be paid out in the near future. The Central Region also hold its own account which is used for their normal expenditure, but are reported in the Charity's Accounts at the end of the year. The Southern Region account was closed by Barclays because of the limited activity and the balance was passed to the Provincial Treasurers, who will now handle Southern Region receipts and payments. They already act as Treasurers to the Northern Region. The amount is shown are the bank statement figures, there being no uncleared cheques outstanding.

Annual contributions should be sent to the Provincial Treasurers and are banked centrally. This facilitates recovery of Gift Aid but also allows a higher balance to be held in the capital account. Contributions should not be paid through Teams and Regions but, if this happens, we request that details to claim Gift Aid, where appropriate, are forwarded with the money. Regions collect income relating to events which they organize and this is banked in the Province account, and recorded as Regional activity income.

Non monetary assets

Purchases are charged to the receipts and payments at the time of purchase. They are not held in the Accounts at a valuation unless they are held for sale or income generation. Currently there are no assets of this nature.



**Report to the trustees/
members of**

Charity Name
Equipes Notre-Dame, Province of Great Britain

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

1044902

Set out on pages

4 to 4

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/12/2022.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21/02/2023

Name:

Christopher Bala

**Relevant professional
qualification(s) or body
(if any):**

Certified Institute of Public Finance & Accountancy

Address: Flat E, 70-72 Walm Lane

London

NW2 4RA

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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